



**Fremont Cemetery Trustees  
Meeting Minutes  
May 5, 2014**

Present: Cemetery Trustees Steven Harms, Leon Holmes, Jr., Matthew Thomas and recording Secretary Meredith Bolduc.

Also present: Dennis Acton

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

Mr. Holmes motioned to accept the minutes of the April 7, 2014 meeting as written. Motion seconded by Mr. Harms with unanimous favorable vote.

New business

Mr. Acton said he lives in Fremont and has been working with Mr. Thomas at the Hoyt Cemetery to locate burials and sunken stones. This is at no cost to the Town as he is apprenticing for Topographix, LLC. and needs the experience as he is learning cemetery mapping and ground penetrating radar. Mr. Acton shared a map, pictures, a 3-D scan of the Hoyt Cemetery that showed different depth levels and what is there. Mr. Acton said he and Mr. Thomas found evidence of burials into the treeline because the treeline has grown in over time to encroach on the boundaries of the cemetery. He explained the imaging process of finding sunken stones, burials, urns, etc.

Mrs. Bolduc asked Mr. Acton about the possibility of using the technology for burial locations in the Village Cemetery. Mr. Acton said it would be expensive to do the whole cemetery and agreed that it could be done in sections. He added that he wants to be a resource for the Town and that he would be available, especially while he is learning the process, for emergency or special projects possible at no cost.

**LEAVITT CEMETERY**

Markers: Mr. Harms reported that he has check corner markers in the Leavitt Cemetery for the beginning of Section A for accuracy and staked out lots through 8, 9, and 10 of the section. He said the corner markers have been installed for these lots. It was noted that corner markers for lots 1, 2, and 3 are in, but those for lots 4-8 are not.

There was some conversation relative to a pile of marker stakes that were found strewn over the Cemetery.

## Cemetery Trustees Meeting Minutes - May 5, 2014

Approved June 2, 2014

Loam & Sand: Mr. Holmes said there is enough loam onsite to spread in all of section "A" and to start section "B". He also said there is enough gravel onsite to build the interior road to connect section "A" to section "C".

### VILLAGE CEMETERY

#### Well pump:

Mr. Holmes said he met with plumber Mr. Fitzpatrick at the Village Cemetery for an analysis of the well/waterline problem. Mr. Fitzpatrick said he will figure out what needs to be done and submit a cost estimate for the work for that as well as an invoice for making the analysis. The Trustees have not yet received the invoice or estimate.

Cemetery building: Heidi and both Cemetery workers have keys to the building.

Grave digger: Mrs. Bolduc said she has left phone messages for Charles Rand to find out if he is interested in continuing the grave digging for now and he has not returned her calls. The Trustees agreed that Mrs. Bolduc will try again to contact him. She will also contact Rick Balukas, who also helped his Father Dick Rand with the cemetery duties. Mr. Thomas said Kevin Mernane may be interested and he will contact him. There was further discussion relative to making this a position that is paid through the Town rather than directly by the individual.

Cemetery Walls: Mr. Holmes said he spoke with Ken Fife of Twin Elms Landscape about repairing the walls in the cemetery. He will meet with Mr. Fife this week and have something to report at the next meeting.

Mr. Thomas suggested that Katie Scholes may have some stone left from the construction of the wall at her home.

#### Old business

##### Maps

Mrs. Bolduc has begun a spreadsheet for the Village Cemetery to track lots.

Cemetery Laborers: Mr. Holmes said he understands one of the cemetery laborers has found another job and may not be available to do much, if any work for the Town. This prompted a conversation relative to the need for a replacement worker and Mrs. Bolduc agreed to speak with Town Administrator Heidi Carlson about this matter.

Cemetery laborer overseer: Mr. Holmes said he visited the Village Cemetery and the Leavitt Cemetery to see what work needs to be done and has contact the 2 part time workers to discuss his findings with them.

### CEMETERY ORDINANCE & GENERAL REQUIREMENTS

Cemetery Trustees Meeting Minutes - May 5, 2014

Approved June 2, 2014

The Trustees discussed and reviewed the Cemetery Ordinance and the General Requirements document. It was decided to have all rules listed in the Cemetery Ordinance and if there is a “general requirements” document it will mirror the Ordinance.

It was agreed to include in the Ordinance:

- The buyer must be a current or former resident of Fremont *and must show proof of residency (or former residency)*.
- Four corner posts must be in place even with the ground, at the expense of the purchaser *within sixty days of purchase, or extended time as at the discretion of the Trustees. All stones other than the monument shall be placed even with the ground.*

Mrs. Bolduc will research the RSA pertaining to a requirement to sell unused lots back to the Town.

#### CEMETERY DEEDS

Mrs. Bolduc said that she has revised the Cemetery Deed template to exclude restrictions or conditions as language in the deed (per the last meeting). After some conversation it was agreed to put back into the deed “*No trees or shrubs shall be planted on said lot(s)*”.

GOALS: The Trustees agreed on the following goals for 2014:

1. VILLAGE CEMETERY
  - Repair the wall on the east (Brentwood) end.
  - Repair the wall to the South end.
  - Repair the well pump and/or water lines.
2. LEAVITT CEMETERY
  - Spread some loam in the area that is open behind the wall.
  - Remove some small trees on the far right of the first section.

#### CORRESPONDENCE:

There was no incoming correspondence.

Next meeting is scheduled for 4:00 pm on Monday June 2, 2014.

At 5:50 pm Mr. Harms made the motion to adjourn the meeting. Motion seconded by Mr. Thomas with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Recording Secretary

Action items:

Bolduc:

Cemetery Trustees Meeting Minutes - May 5, 2014

Approved June 2, 2014

- Call Charles Rand and Rick Balukas relative to digging graves.
- Speak with Heidi Carlson about a replacement cemetery worker.
- Research the RSA pertaining to a requirement to sell unused lots back to the Town.
- Put back into the deed "*No trees or shrubs shall be planted on said lot(s)*".

Holmes:

- Meet with Mr. Fife about wall repair.